

Meta Tag / Head Area Checklist		Body (cont)		Image Optimisation	
Title	Required	Navigation	Required	Alt	Required
Meta Description	Required	Unique Content	Required	Search engine friendly file name	Recommended
Rel Canonical Tag	Recommended	Address Info	Recommended	Title	Recommended
Meta Content Type	Required	Rich snippets (microdata, microformats, RDFa)	Recommended	Compress Images (Smush.it etc)	Recommended
Meta Keywords	Optional - Not used by Google	Strong	Optional	Convert Images to WebP	Optional (Google Chrome & Opera only)
Meta Robots	Optional	Em	Optional	Store on cookieless sub-domains	Recommended
Meta Googlebot	Optional	Breadcrumbs	Recommended	Store on cloud hosting / CDN	Recommended
Meta Google	Optional	Cookie Policy Page	Recommended		
Meta Google Site Verification	Optional	Contact Page	Recommended		
Rel Next/Prev	Optional	Privacy Page	Recommended		
Rel DNS Prefetch	Optional	Social Media Buttons	Recommended		
Rel Shortlink	Optional				
Facebook Open Graph Tags	Recommended	Content		URL	
Twitter Card Tags	Optional	Check for duplicate/scraped content		Search engine friendly URL	Recommended
Rel Alternate (RSS Feed)	Optional	Do not mix languages on a page		No Session ID in URL	Required
Rel Shortcut Icon/Icon (Favicon)	Recommended	Check for spelling and grammar		Homepage URL is root ('/')	Required
Meta Refresh	Not recommended	Avoid hidden content		URLs match Canonical Tags	Required
Google + Authorship	No longer used by Google	Do not over-use keywords/phrases		URLs match FB OG Site Tag	Required
Google + Publisher	Recommended	Do not over-use bold tags		All lowercase letters	Recommended
		Nofollow all untrusted/UGC links		Consistent closing slash	Required
				No spaces	Required
				No non-permitted characters	Required
				No duplicate URLs for same page	Required
Body					
Heading tags (H1, H2, H3, H4...)	Recommended				
Paragraph tags	Optional				
Page Anchors	Optional				
Links	Required				



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Sitemaps

XML Sitemap	Recommended
Static Sitemap	Recommended
Compressed Sitemap	Recommended
Video Sitemap	Optional
Google News Sitemap	Optional
RSS Feed	Recommended
Sitemap Index File	Optional
Sitemap reference in Robots.txt	Recommended

Robots.txt

Robots.txt	Recommended
Robots.txt sitemap link	Optional
Robots.txt disallow rules	Optional - be careful
Robots.txt allow rules	Optional
Check in Webmaster Tools	Recommended

Broken Links / Redirects

Check for broken links/error pages (4xx,5xx)	Required
Check for redirects (3xx)	Required
All website pages sending 200 success code	Required

Broken Links / Redirects (cont)

Homepage should not redirect	Required
Homepage should send 200 success code	Required

Links

Title	Recommended
Rel Nofollow	Optional - Use with care
Rel Alternate Hreflang x	For Multi Language Sites
Rel Next/Previous	Optional
Rel Tag	Optional
Rel Author / Me	Optional
Rel Bookmark	Optional

404 Error Page

Check 404 page exists	Required
Check 404 page returns 404 status code	Required
Custom 404 error page	Optional
Add useful links, sitemap or search box to 404 page	Optional

HTML Validation

W3C Markup Validation Service

3rd Party Software:

Flash/Silverlight/Java/PDF etc

3rd Party Software Navigation Menu	Avoid
3rd Party Software Intro page	Avoid
3rd Party Software Text Content	Avoid
Entire Site Using Third Party Software	Avoid
Small Features	Allowed
Videos	Allowed
Audio elements	Allowed
Animations	Allowed
Tools	Allowed

Over Optimisation

Is the site user friendly?
Could a user class the page as spammy?
Do not over-use keywords/phrases in text, headings or meta data
Do not create more internal links than necessary
Too many keyword rich links
Poor content/too many repeated phrases
Too many ads (eg AdSense) above the fold
Too many ads, such that content is hard to access



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SSL/HTTPS

SSL/HTTPS	Recommended
Correct Redirects in Place	Recommended
Add HTTPS Domain to GWT	Recommended

Google Webmaster Tools

Fetch as Googlebot	Required
Submit .xml Sitemap	Required
Submit Compressed Sitemap	Recommended
Submit RSS Feed	Recommended
Set Geographic target	Recommended
Set Preferred domain	Recommended
HTML Improvements	Optional
Rich Snippets Testing Tool	Optional

Bing Webmaster Tools

Fetch as Bingbot	Recommended
Submit Sitemap	Recommended
Submit RSS Feed	Optional
Submit URLs	Optional

Website Speed Tools (Online)

Google PageSpeed Insights
Webpagetest.org
GTmetrix
Pingdom Tools Full Page Test
Yahoo! YSlow
Whichloadsfaster.com
Site-Perf.com
loadImpact.com

Auditing Tools

Screaming Frog
Xenu

Google Webmaster Guidelines

Read, understand and follow the Google Webmaster Guidelines
Do not place a link exchange section on your website
Avoid automatically generated / scraped content
Avoid cloaking
Avoid 'sneaky redirects'
Avoid hidden text or links
Avoid doorway pages
Do not abuse rich snippets

Facebook

Facebook Debugger Tool
Google Structured Data Testing Tool

Keyword Research

Google Adwords Keyword Tool
Google Suggest
UberSuggest
Bing Keyword Tool

WordPress

All in One SEO
WordPress SEO by Yoast
W3 Total Cache

Credits

Cheat Sheet created by Colin McDermott.
Colin McDermott: https://cm.org.uk/
Search Candy https://www.searchcandy.uk/
Big Thanks to Dave @ Added Bytes.



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